

Islington Youth Offending Service Asset / Integrated Risk and Vulnerability Management Plan Quality Assurance Tool

Worker to pass to Manager for QA monitoring (within 2 days of completion)	
Manager to pass feedback form to Performance Manager for QA collation	

DATE OF ASSET

Please indicate with a tick the type of asset that this is		INITIAL ASSET	
Has the author proposed/reviewed the intervention Plan for start and review assets	Yes/ No N/A	REVIEW ASSET	
Has the author completed the intervention progress and feedback sections for and end Asset	Yes/ No N/A	END ASSET	

YP Name: <input style="width: 100%; height: 20px;" type="text"/> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 15%;">Age</th> <th style="width: 15%;">Gender</th> <th style="width: 70%;">Ethnicity</th> </tr> <tr> <td></td> <td style="text-align: center;">Male</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">Female</td> <td style="text-align: center;">White / Black /Asian /Chinese /Mixed</td> </tr> </table>	Age	Gender	Ethnicity		Male			Female	White / Black /Asian /Chinese /Mixed	Author of Asset: Quality Assured by:
Age	Gender	Ethnicity								
	Male									
	Female	White / Black /Asian /Chinese /Mixed								

Accounting Rules: ASSET Quality Assessment tool.
The Personal Details Section

- This section should only be scored SATISFACTORY (2) or better if all the National Standards have been met (or there are reasonable explanations for why they have not been met).

All other sections
The 0 – 4 section ratings are defined as follows.

<u>4 (Excellent)</u>	All assessments for that section are either: detailed/insightful information; well evidenced or very well.
<u>3 (Good)</u>	Assessments for that section are a mixture of: well evidenced/insightful/very well and adequate/adequately evidenced.
<u>2 (Satisfactory)</u>	Assessments for that section are a mixture of adequate, poorly evidenced and partially, there should be no more than one 'poorly evidenced' response.
<u>1 (Poor)</u>	Sections with a mixture of poorly evidenced, limited/no evidence, partially and not at all.
<u>0 (Unacceptable)</u>	Any section with more than one response of: no information, limited/no evidence, not at all.



Personal Details

1. Are all the details about the individual completed correctly?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
2. Has the ethnic classification been completed?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
3. Has an interview been carried out as part of the assessment? (National standards require at least one interview)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
4. Has the young person's name been checked against the Social Services records? (This is a national standard requirement and should be completed in every case)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
5. Has the family been interviewed as part of this assessment? National Standards require that parents/carers should be interviewed – unless yp is 16 years old or over, or estranged from parents).	YES <input type="checkbox"/>	NO <input type="checkbox"/>
6. Do you consider that a sufficient number of information sources have been used to complete this assessment?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
7. Have checks been completed to establish that the young person is in education or training? (National Standards require this to take place) (Have we received the Education Enquiry form back?)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
8. Has the PNC number been provided?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
9. Has PNC been checked to inform Asset / ROSH / RMP?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
10. If significant information appears to be missing have adequate details been provided about problems in obtaining information/action being taken to obtain it?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

Personal Details section satisfaction rating (Circle rating)

0 Unacceptable	1 Poor	2 Satisfactory	3 Good	4 Excellent
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(NB If 'No' is recorded against questions 3, 4, 5 or 7 without a satisfactory reason being given this should be recorded as **POOR** or **Unacceptable**.)

Feedback

Additional to ASSET

- Have partnership issues been identified? YES NO
- Have all necessary referrals been made to relevant agencies? YES NO

Offence Details and Analysis

11. Are the offence details recorded?	Yes / No			
12. Indicate your assessment of the offence outline				
No Information	Limited Information	Adequate Information	Adequate and insightful Information	
13. Is the case stage recorded?	Yes / No			
14. Indicate your assessment of the details provided about victims				
No Information	Limited Information	Adequate Information	Adequate and insightful Information	

15. Offence Analysis: to what extent does this section provide an analysis (rather than just a description of events)?

No Analysis	Limited Analysis	Adequate Analysis	Adequate and insightful Analysis
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16. Where Applicable, have issues of gang related activity been highlighted in the offence analysis, and there links to the young persons offence been explored. (including referral to "bronze" where applicable)

No Analysis	Limited Analysis	Adequate Analysis	Adequate and insightful Analysis
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Satisfaction rating for offence details and analysis (circle rating)

0 Unacceptable	1 Poor	2 Satisfactory	3 Good	4 Excellent
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Feedback

Criminal History

17. Have the criminal history details been completed?	Yes / No		
18. Has the previous disposals section been completed?			
19. If applicable, how well have details of previous lack of compliance / breach been evidenced?			
No Information	Limited Information	Adequate Information	Adequate and insightful Information

Feedback

Care History

20. Has the care history been recorded and evidenced?	Yes / No		
Very limited or no Evidence		Poorly Evidenced	Adequately Evidenced

Satisfaction rating for offence details and analysis (circle rating)

0 Unacceptable	1 Poor	2 Satisfactory	3 Good	4 Excellent
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Feedback

1. Living Arrangement

21. Are the 'living arrangement' tick boxes supported by the evidence?				Yes / No
Very limited or no Evidence	Poorly Evidenced	Adequately Evidenced	Well Evidenced	

22. Does the evidence support and explain the rating of risk of re-offending?				Yes / No
Not at All	Partially	Adequately	Very Well	

Living Arrangements section satisfaction rating (circle rating)

0 Unacceptable	1 Poor	2 Satisfactory	3 Good	4 Excellent
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Feedback

Additional to ASSET

- for young person on community sentences is there any indications of potential to become homeless YES NO
- Has a referral been made if there is an indication of being homeless, or if young person is in custody. YES NO

Commentary Box to detail notes about homeless/custody issues concerns

2. Family and Personal Relationships

23. Are the 'family and personal relationships' tick boxes supported by the evidence?				Yes / No
Very limited or no Evidence	Poorly Evidenced	Adequately Evidenced	Well Evidenced	

24. Does the evidence support and explain the rating of risk re-offending?				Yes / No
Not at All	Partially	Adequately	Very Well	

Family and Personal Relationships section satisfaction rating (circle rating)

0 Unacceptable	1 Poor	2 Satisfactory	3 Good	4 Excellent
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Feedback

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Additional to ASSET

1. Have siblings been identified YES NO
2. Have all necessary referrals been considered to other agencies YES NO

Commentary Box to detail notes about sibling work

3. Education Training and Employment

25. Are the ETE boxes supported by the evidence?	Yes / No				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center; padding: 2px;">Very limited or no evidence</td> <td style="width: 25%; text-align: center; padding: 2px;">Poorly Evidenced</td> <td style="width: 25%; text-align: center; padding: 2px;">Adequately Evidenced</td> <td style="width: 25%; text-align: center; padding: 2px;">Well Evidenced</td> </tr> </table>	Very limited or no evidence	Poorly Evidenced	Adequately Evidenced	Well Evidenced	
Very limited or no evidence	Poorly Evidenced	Adequately Evidenced	Well Evidenced		

Education Attainment

26. Are the education attainment tick boxes supported by the evidence?	Yes / No				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center; padding: 2px;">Very limited or no evidence</td> <td style="width: 25%; text-align: center; padding: 2px;">Poorly Evidenced</td> <td style="width: 25%; text-align: center; padding: 2px;">Adequately Evidenced</td> <td style="width: 25%; text-align: center; padding: 2px;">Well Evidenced</td> </tr> </table>	Very limited or no evidence	Poorly Evidenced	Adequately Evidenced	Well Evidenced	
Very limited or no evidence	Poorly Evidenced	Adequately Evidenced	Well Evidenced		

Engagement

27. Are the other factors/engagement boxes supported by the evidence?	Yes / No				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center; padding: 2px;">Very limited or no evidence</td> <td style="width: 25%; text-align: center; padding: 2px;">Poorly Evidenced</td> <td style="width: 25%; text-align: center; padding: 2px;">Adequately Evidenced</td> <td style="width: 25%; text-align: center; padding: 2px;">Well Evidenced</td> </tr> </table>	Very limited or no evidence	Poorly Evidenced	Adequately Evidenced	Well Evidenced	
Very limited or no evidence	Poorly Evidenced	Adequately Evidenced	Well Evidenced		

28. Does the evidence support and explain the rating of risk of re-offending?	Yes / No				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center; padding: 2px;">Not at All</td> <td style="width: 25%; text-align: center; padding: 2px;">Partially</td> <td style="width: 25%; text-align: center; padding: 2px;">Adequately</td> <td style="width: 25%; text-align: center; padding: 2px;">Very Well</td> </tr> </table>	Not at All	Partially	Adequately	Very Well	
Not at All	Partially	Adequately	Very Well		

ETE Section satisfaction rating (circle rating)

0 Unacceptable	1 Poor	2 Satisfactory	3 Good	4 Excellent
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Feedback

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4. Neighbourhood

29. Are the 'neighbourhood' tick boxes supported by the evidence?	Yes / No				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; text-align: center; padding: 2px;">Very limited or no</td> <td style="width: 25%; text-align: center; padding: 2px;">Poorly Evidenced</td> <td style="width: 25%; text-align: center; padding: 2px;">Adequately</td> <td style="width: 25%; text-align: center; padding: 2px;">Well Evidenced</td> </tr> </table>	Very limited or no	Poorly Evidenced	Adequately	Well Evidenced	
Very limited or no	Poorly Evidenced	Adequately	Well Evidenced		

evidence		Evidenced	
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30. Does the evidence support and explain the rating of risk of re-offending?				Yes / No
Not at all	Partially	Adequately	Very Well	

Neighbourhood section satisfaction rating (circle rating)

0 Unacceptable	1 Poor	2 Satisfactory	3 Good	4 Excellent
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Feedback

5. Lifestyle

31. Are the 'lifestyle' tick boxes supported by the evidence?				Yes / No
Very limited or no evidence	Poorly Evidenced	Adequately Evidenced	Well Evidenced	

32. Does the evidence support and explain the rating of the risk of re-offending?				Yes / No
Very limited or no evidence	Poorly Evidenced	Adequately Evidenced	Well Evidenced	

Lifestyle Section satisfaction rating (circle rating)

0 Unacceptable	1 Poor	2 Satisfactory	3 Good	4 Excellent
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Feedback

6. Substance Misuse

33. Are the 'substance misuse' tick boxes supported by the evidence?				Yes / No
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Very limited or no evidence	Poorly Evidenced	Adequately Evidenced	Well Evidenced
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34. Does the evidence support and explain the rating of risk of re-offending?				Yes / No
Not at All	Partially	Adequately	Very Well	

Substance Misuse Section satisfaction rating (circle rating)

0 Unacceptable	1 Poor	2 Satisfactory	3 Good	4 Excellent
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Feedback

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7. Physical Health

35. Are the 'physical health' tick boxes supported by the evidence?				Yes / No
Very Limited or No Evidence	Poorly Evidenced	Adequately Evidenced	Well Evidenced	

36. Does the evidence support and explain the rating of risk of re-offending?				Yes / No
Not at All	Partially	Adequately	Very Well	

Physical Health Section satisfaction rating (circle rating)

0 Unacceptable	1 Poor	2 Satisfactory	3 Good	4 Excellent
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Feedback

8. Emotional and Mental Health

37. Are the 'emotional mental health' tick boxes supported by the evidence?				Yes / No
Very Limited or No Evidence	Poorly Evidenced	Adequately Evidenced	Well Evidenced	

38. Does the evidence support and explain the rating of risk of re-offending?				Yes / No
Not at All	Partially	Adequately	Very Well	

Emotional and Mental Health satisfaction rating (circle rating)

0 Unacceptable	1 Poor	2 Satisfactory	3 Good	4 Excellent
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Feedback

9. Perception of Self and Others

39. Are the 'perception of self and others' tick boxes supported by the evidence?				Yes / No
Very Limited or No Evidence	Poorly Evidenced	Adequately Evidenced	Well Evidenced	

40. Does the evidence support and explain the rating of risk of re-offending?				Yes / No
Not at All	Partially	Adequately	Very Well	

Perception of Self and Others section satisfaction rating (circle rating)

0 Unacceptable	1 Poor	2 Satisfactory	3 Good	4 Excellent
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Feedback

10. Thinking and Behaviour

41. Are the 'thinking and behaviour' tick boxes supported by the evidence?	Yes / No				
<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 25%;">Very Limited or No Evidence</td> <td style="width: 25%;">Poorly Evidenced</td> <td style="width: 25%;">Adequately Evidenced</td> <td style="width: 25%;">Well Evidenced</td> </tr> </table>	Very Limited or No Evidence	Poorly Evidenced	Adequately Evidenced	Well Evidenced	
Very Limited or No Evidence	Poorly Evidenced	Adequately Evidenced	Well Evidenced		

42. Does the evidence support and explain the rating of risk of re-offending?	Yes / No				
<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 25%;">Not at All</td> <td style="width: 25%;">Partially</td> <td style="width: 25%;">Adequately</td> <td style="width: 25%;">Very Well</td> </tr> </table>	Not at All	Partially	Adequately	Very Well	
Not at All	Partially	Adequately	Very Well		

Thinking and Behaviour section satisfaction rating (circle rating)

0 Unacceptable	1 Poor	2 Satisfactory	3 Good	4 Excellent
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Feedback

11. Attitudes to Offending

43. Are the 'attitudes to offending' tick boxes supported by the evidence?	Yes / No				
<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 25%;">Very Limited or No Evidence</td> <td style="width: 25%;">Poorly Evidenced</td> <td style="width: 25%;">Adequately Evidenced</td> <td style="width: 25%;">Well Evidenced</td> </tr> </table>	Very Limited or No Evidence	Poorly Evidenced	Adequately Evidenced	Well Evidenced	
Very Limited or No Evidence	Poorly Evidenced	Adequately Evidenced	Well Evidenced		

44. Does the evidence support and explain the rating of risk of re-offending?	Yes / No				
<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 25%;">Not at All</td> <td style="width: 25%;">Partially</td> <td style="width: 25%;">Adequately</td> <td style="width: 25%;">Very Well</td> </tr> </table>	Not at All	Partially	Adequately	Very Well	
Not at All	Partially	Adequately	Very Well		

Attitudes to Offending section satisfaction rating (circle rating)

0 Unacceptable	1 Poor	2 Satisfactory	3 Good	4 Excellent
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Feedback

12. Motivation to Change

45. Are the 'motivation to change' tick boxes supported by the evidence?				Yes / No
Very Limited or No Evidence	Poorly Evidenced	Adequately Evidenced	Well Evidenced	

46. Does the evidence support and explain the rating of risk of re-offending?				Yes / No
Not at All	Partially	Adequately	Very Well	

Motivation to Change section satisfaction rating (circle rating)

0 Unacceptable	1 Poor	2 Satisfactory	3 Good	4 Excellent
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Feedback

Static Factor Score	<input style="width: 50px; height: 30px;" type="text"/>	Dynamic Factor Score	<input style="width: 50px; height: 30px;" type="text"/>	Enter in this box the Recorded Total ASSET score (not the QA monitoring score)	<input style="width: 50px; height: 30px;" type="text"/>
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Positive Factors

Individual Factors (if no factors have been identified in this section, circle N/A here) N/A

47. Does the evidence provide details of positive individual factors and explain what impact these might have on the likelihood of reoffending?				Yes / No
Very Limited or No Evidence	Poorly Evidenced	Adequately Evidenced	Well Evidenced	

Family Factors (if no factors have been identified in this section, circle N/A here) N/A

48. Does the evidence provide details of positive family factors and explain what impact these might have on the likelihood of reoffending?				Yes / No
Very Limited or No Evidence	Poorly Evidenced	Adequately Evidenced	Well Evidenced	

Community Factors (if no factors have been identified in this section, circle N/A here) N/A

49. Does the evidence provide details of positive community factors and explain what impact these might have on the likelihood of reoffending?				Yes / No
Very Limited or No Evidence	Poorly Evidenced	Adequately Evidenced	Well Evidenced	

Feedback

Other Factors

50. Are any other positive factors identified and evidenced?	Yes / No
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Positive Factors section satisfaction rating (circle rating)

0 Unacceptable	1 Poor	2 Satisfactory	3 Good	4 Excellent
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Feedback

Indicators of Vulnerability and Risk of Serious Harm to Others

51. Are the indicators of vulnerability section completed?	Yes / No
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52. Are the indicators of vulnerability tick boxes supported by the evidence?	Yes / No
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53. Where rating of medium or above has been given, has a Vulnerability Management plan been completed.	Yes / No
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Not Consistent with Evidence	Poorly Evidenced	Adequately Evidenced	Well Evidenced
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54. Is the “indicators of serious harm” to others section completed?	Yes / No
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55. Are the indicators of serious harm tick boxes supported by the evidence?	Yes / No
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56. Where rating of medium or above has been given, has a ROSH & Risk Management plan been completed.	Yes / No
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Satisfaction rating for indicators of vulnerability and risk of harm to others section (circle rating)

0 Unacceptable	1 Poor	2 Satisfactory	3 Good	4 Excellent
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Indicate Level of Risk of Harm	Low	Med	High	V High	incomplete
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Indicate Level of Vulnerability	Low	Med	High	V High	incomplete
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Risk / Vulnerability Feedback

Diversity needs & learning Style

57. Is the assessment free from discriminatory language?	Yes / No
58. Is there evidence that the young person has been directly asked about his / her diversity needs?	Yes / No
59. Are barriers to engagement clearly identified throughout the assessment?	Yes / No
60. For Start and PSR Assets, has a Learning Style Assessment been completed	Yes / No

Diversity needs & learning Style feedback

Overall feedback of the quality of the assessment

Identified areas of development

Asset Author Feedback to Quality Assurer

Signed.....